

**Notice**

Government in Law and Judiciary Department, Mantralaya, Mumbai invites application in prescribed forms from eligible candidates for appointment on following posts at Maharashtra Administrative Tribunal, Mumbai, Aurangabad and Nagpur.

- A) **Chief Presenting Officer, Maharashtra Administrative Tribunal, Mumbai, Aurangabad and Nagpur.**  
 B) **Presenting Officer, Maharashtra Administrative Tribunal, Mumbai, Aurangabad and Nagpur.**

2. The above appointments will be purely on temporary basis and terminable at any time without assigning any reasons, subject to the provisions of the Maharashtra Law Officers (Appointment, Conditions of Service and Remuneration) Rules, 1984 and the amendment made wide notification dated 03.02.2015, corrigendum to this notification dated 13.02.2015 and notification dated 04.03.2016 as well as the amendment made notification dated 24.11.2022.

3. **Eligibility for appointment :-**

<b>Chief Presenting Officer</b>	<b>Presenting Officer</b>
1) Applicant must be a Citizen of India.	1) Applicant must be a Citizen of India.
2) Applicant must hold a degree in Law from any recognized university and be enrolled as an Advocate with the Bar Council of Maharashtra and Goa.	2) Applicant must hold a degree in Law from any recognized university and be enrolled as an Advocate with the Bar Council of Maharashtra and Goa.
3) Applicant must not be more than 58 years of age on the date of advertisement.	3) Applicant must not be more than 55 years of age on the date of advertisement.
4) The Upper age limit of 58 years shall be relaxed upto 2 (two) years in case of the applicants who are working on the date of advertisement as the Chief Presenting Officer in the Maharashtra Administrative Tribunal.	4) The Upper age limit of 55 years shall be relaxed upto 5 (five) years in case of the applicants who are working on the date of advertisement as the Presenting Officer in the Maharashtra Administrative Tribunal.
5) Applicant must have at least 10 (ten) years of practice as an Advocate ordinarily, in the Maharashtra Administrative Tribunal, on the date of advertisement, certified by the Registrar of Maharashtra Administrative Tribunal, that be ordinarily practices in the Maharashtra Administrative Tribunal.	5) Applicant must have at least 7 (seven) years of practice as an Advocate ordinarily in the Maharashtra Administrative Tribunal, on the date of advertisement, certified by the Registrar of Maharashtra Administrative Tribunal, that be ordinarily practices in the Maharashtra Administrative Tribunal.

4. **Procedure to apply:-**

4.1 The applicants who desire to apply for the above posts may send separate applications in the prescribed proforma for each post.

4.2 **Each application should be sent on the address mentioned below:-**

Sr. No.	Maharashtra Administrative Tribunal	Post Name	Address
1	i. Maharashtra Administrative Tribunal, <b>Mumbai.</b>	All Posts (Chief Presenting Officer / Presenting Officer)	Registry, Law and Judiciary Department, Room No.345, 3 <sup>rd</sup> Floor, Annex Building, Mantralaya, <b><u>Mumbai-400032.</u></b>  Application be addressed to the Principal Secretary & RLA, Law & Judiciary Department Mumbai.
2	Maharashtra Administrative Tribunal, <b>Aurangabad.</b>	All Posts (Chief Presenting Officer / Presenting Officer)	Joint Secretary, Law and Judiciary Department, Old High Court Building, Adalat Road, <b><u>AURANGABAD-431005.</u></b>
3	Maharashtra Administrative Tribunal, <b>Nagpur.</b>	All Posts (Chief Presenting Officer / Presenting Officer)	Joint Secretary, Law and Judiciary Department, New Administrative Building No.1, Civil Lines, <b><u>NAGPUR - 440001.</u></b>

4.3 Application shall reach at the given address/s in office hours on or before **17<sup>th</sup> February, 2023.**

4.4 On the envelope "Application for .....(post name) and .....(place for which applied)" shall be clearly mentioned. It should be noted that application sent at any other place or by any other mode and shall not be accepted.

4.5 The proforma of Application is available on the official website of the Government ([www.maharashtra.gov.in](http://www.maharashtra.gov.in)) and the official website of the Law and Judiciary Department ([lj.maharashtra.gov.in](http://lj.maharashtra.gov.in)).

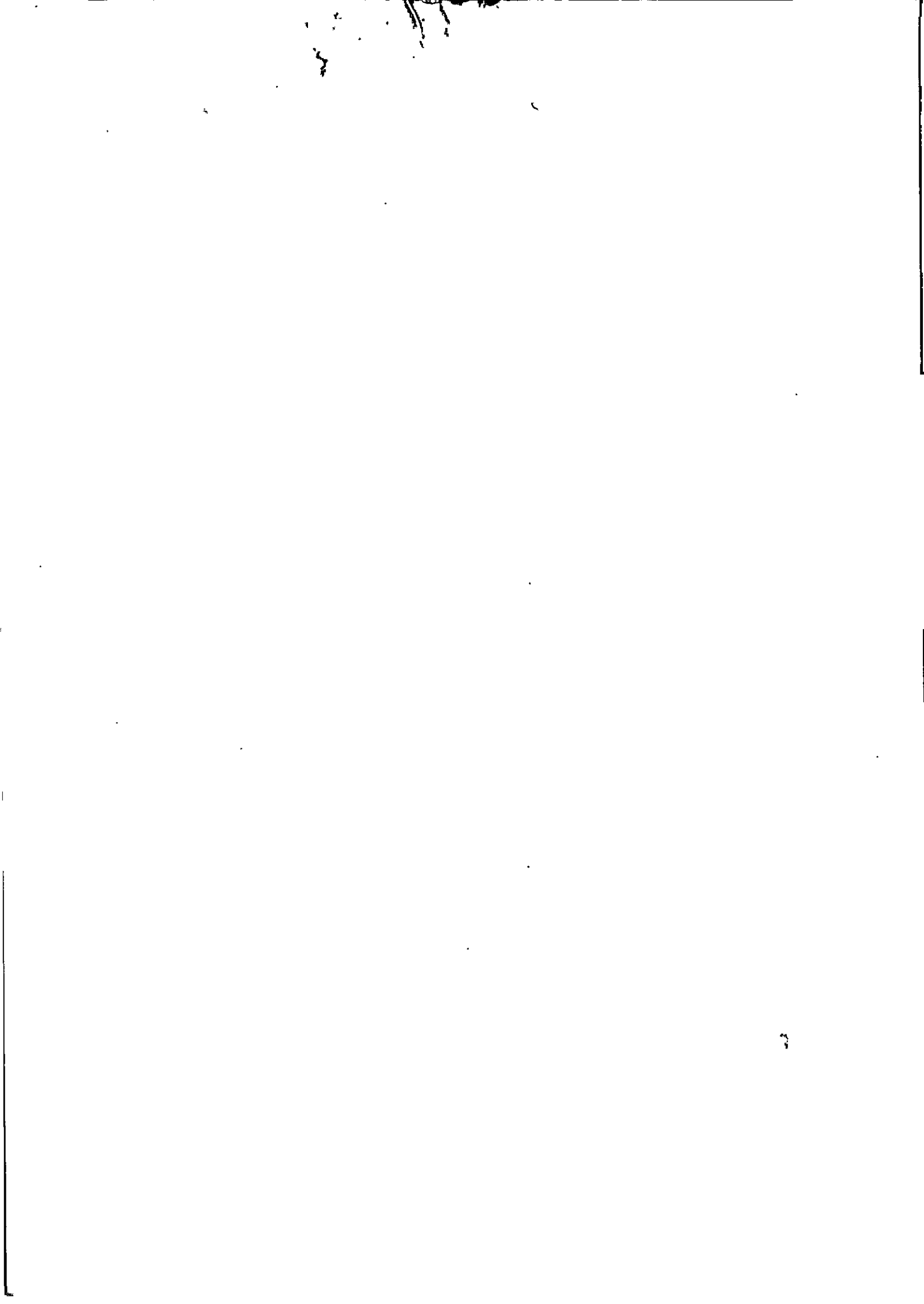
5. Last Date for submission of application is **17<sup>th</sup> February, 2023** in office hours (upto 06.15P.M.). The applications received after the last date as well as incomplete, illegible, not in prescribed proforma and without necessary attachments and with unnecessary enclosures will not be considered.

6. About enclosures to be attached, note mentioned below the prescribed format be strictly followed.

7. The Government of Maharashtra in Law and Judiciary Department reserves the right to shortlist the number of eligible candidates for interview after scrutiny of the applications.

8. Canvassing or pressurizing in any manner by any candidate shall entail disqualification.

**(Pravin A. Kumbhojkar)**  
**Deputy Legal Adviser-cum-Deputy Secretary,**  
**Government of Maharashtra**



**APPLICATION FORMAT FOR ALL POSTS OF CHIEF PRESENTING OFFICER / PRESENTING OFFICER / MUMBAI / AURANGABAD / NAGPUR****(All fields mandatory)**

Affix recent photograph with signature thereon
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1 Post applied for :-  
(Specify, post place)

1(a) Place :-

2 Full name of the applicant, :-  
Surname first (In Block Capital Letters)  
Father's/ Husband's Name :-

3 Residential address :-

Permanent address	Temporary address
Room/Flat/Bldg. No. -	Room/Flat/Bldg. No. -
Road -	Road -
Taluka -	Taluka -
District / City -	District / City -
State -	State -
PIN -	PIN -
E.mail I.D. :-	
Mobile No. / Tel. No. :-	

4 (a) Date of birth :-

(b) Age on the date of advertisement :-

5 Place of birth :-

6 PAN number :-

7 Whether candidate is domiciled in the State  
of Maharashtra

:-

8 Specify the registration no. & date of :-  
Enrollment as member of the  
Bar Council of Maharashtra and Goa  
(Enclose copy of SANAD)

9 Educational qualification and experience :-  
(Enclose copies of Degree Certificates only)

(a) Details of the examinations passed : Graduate, Law-graduate, Post-graduate, if any

Name of the examination	Name of University/ Board/ Institution	Class	Year of Passing

(b) Total number of years of practice :-

Name of the Courts where practiced	Total No. of civil matters conducted	Total No. of criminal matters conducted	Total No. of Service matters conducted

(copy of certificate as mentioned at Sr. No.5 in para 3 of advertisement be enclosed for the post of Chief Presenting Officer / Presenting Officer)

(c) State the amount of your professional earnings during three years immediately preceding the date of application. Attach copies of Income Tax Returns, if any, in proof of the above.

10 Previous employment, if any :-

Post held	Date of Joining	Date of leaving	Reasons

11 Languages known :-

(Read -----,-----,-----)  
 (Write -----,-----,-----)  
 (Speak -----,-----,-----)

12 Have you ever been arrested /detained/ prosecuted/:- Yes / No  
 Convicted / faced any criminal prosecution by /in a  
 Court of Law for any offence?  
 If yes, give details thereof :-

13 Whether you are facing / have ever faced any :- Yes / No  
 disciplinary action from the Bar Council of India or  
 Bar Council of Maharashtra and Goa or any Bar  
 Association or any other professional body.

**DECLARATION**

- 1 I have not been compulsorily retired, removed or dismissed from judicial service or from service in Government or Statutory or Local Authority or failed to complete probation period in judicial service on any post or in Government or Local Authority.
- 2 I have not been convicted of an offence involving moral turpitude.
- 3 I have never been permanently debarred or disqualified by any Public Service Commission or Government Department/Body or District Court or High Court from appearing for any examination or selection conducted for the purpose of recruitment.
- 4 I do hereby affirm that all the details in the application are true and correct as per my knowledge and if any statement/particular therein is found untrue my appointment as a Law Officer, if made, shall stand automatically cancelled and I shall be liable for further necessary action.

**Date :-**

**Place :-**

**Signature of the Applicant**

**N.B.**

- A) Candidate shall append self-attested photocopies of document specified in the application; and Character Certificate issued by any two Senior Advocates / Senior Counsels. Except these, no other documents shall be enclosed.
- B) The Applicant shall affix his recent passport size photograph with his signature thereon
- C) Unsigned applications, applications not properly filled in and applications without necessary enclosures and with unnecessary enclosures will be rejected summarily.

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