

\*Disclaimer – This legal form and document is for reference only. Any document that you enter into, should be in consultation with an Advocate or a Solicitor. The Government will not be responsible for any claim arising out of the use of the following document.

**BASIC HIRING CONTRACT**

ABCD known as “Employer”

and/vs.

EFGH known as “Employee”

We enter into this agreement (“Agreement”) on {date}.

A) Employer and Employees agree to the following provisions as conditions for Employee’s employment at {name of company}:

- 1) Employee will hold the position of {name of position} at {name of company}.
- 2) Employer will pay the Employee salary of Rs. .... as compensation for this position.
- 3) Employer will provide Employee with the following benefits:

- (a) .....
- (b) .....
- (c) .....
- (d) .....

- 4) Employee is eligible for certain performance bonuses based on his performance. (as per schedule)
- 5) This agreement will terminate on a certain date, at the discretion of other party, or will be up for renewal at certain times.
- 6) {any additional provisions necessary for the completion of this contract}

B) Invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.

C) This agreement is subject to the laws and regulations of the Government.

\_\_\_\_\_  
Employee Name

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Employee Signature

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Employer Name

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Employer Signature